



Thank you for your interest in our Midcentury and Vintage Fair. Now in its third year, the Fair has seen huge growth - our October 2014 event had over 2800 tickets downloaded and footfall of 2000 people over both days. It takes place across three floors and several curated areas including the Midcentury Room, Vintage Handmade and Vintage Fashion and Beauty. There will be feasting,

The application deadline for our March event is Sunday the 18th of January and application status announcements will be made w/c the 26th of January.

The Midcentury and Vintage Fair is organised and hosted by Bedruthan Hotel. The Midcentury area is curated and organized by Nana Dobbie, a Cornwall and Brighton based dealer of midcentury collectables.

All the information regarding set up, parking and accommodation is below. If you have any questions please direct them to [nanadobbie@hotmail.com](mailto:nanadobbie@hotmail.com) and not the Bedruthan Hotel.

## **APPLICATION PROCESS**

To apply for a stall please fill out this online form:

<http://www.bedruthan.com/midcentury-stallholder-applications/>

You will receive a confirmation email that your application has been received.

Application deadline: Sunday the 18th of January

Application status announcements: w/c the 26th of January

## **VENUE:**

Bedruthan Hotel and Spa

Mawgan Porth

Cornwall

TR8 4BU

## **FAIR OPENING TIMES:**

Saturday 10am - 5pm

Sunday 10am - 4pm

## **SET UP TIMINGS:**

Friday evening from 4-9pm

Saturday morning from 7.30am – 9.30am (latest arrival)

Sunday morning from 8.30 – 9.30am (latest arrival)

You will receive all instructions for set up in advance of the Fair.

## **SECURITY:**

The event space will be locked overnight however Nana Dobbie and / or Bedruthan Hotel do not accept responsibility for items left on the stall.

## **TAKE DOWN TIMINGS:**

Sunday evening from 4-6pm

Please note that no stock is to be packed away before close at 4pm. Any waste must be recycled (there are recycling points around the hotel) where possible and all general waste must be removed from your area.

## **PARKING:**

Stallholders will be provided with a parking permit to allow them to park in the relevant area in the hotel car park for unloading. All stall holders will have to move their vehicles to the public car park in the village (Mawgan Porth) 30 minutes before the event opens each day to allow for as much customer parking as possible. Around event opening and closing each day there will be a shuttle service running between the village car park and the hotel at a charge of £1.50 per person per journey. Alternatively it is a 5-10 minute walk.

## **PROVISIONS:**

1 table and 1 x chair will be provided per stallholder. An additional chair can be provided where requested in advance. An additional table can also be pre-reserved for double spaces / pop ups only. Nothing can be attached to the walls but stallholders are welcome to bring along their own freestanding backdrops.

## **STALL HOLDER TRANSACTIONS:**

There are two options for processing transactions. You can manage the process yourselves or use the hotel shop's PDQ (see below for further details).

- **Processing Transactions Yourself:**

Stallholders can take their own payments whether this be cash, cheque or virtual. Stallholders are welcome to bring their own PDQ machines but please note that mobile signal is unreliable and only available in certain areas of the hotel. There is also free (password protected) WIFI across the hotel if you wish to use the internet and a phone, tablet or laptop to process payments. Most banks have a dedicated mobile payment-processing app that uses WIFI to run in conjunction with their online banking service, Paym is the most common of these.

- **Using the hotel's PDQ:**

Stallholders have use of the hotel's fixed line PDQ for the event. For a transaction fee of 3% payments over £10 can be taken on behalf of stallholders. This must be registered for in advance. More information will be sent to successful applicants.

**STAFFING:**

Either staff at Bedruthan or Nana Dobbie will be on site during fair set-up, opening and take down. We will ensure that we are easily available at all times.

**PROMOTION:**

All stall holders will be featured on the event microsite at [www.bedruthan.com/fair](http://www.bedruthan.com/fair), in the event programme given to all attendees and some stall holders will also be previewed on social media and the Bedruthan blog. All details for these stall holder promotions will be taken from your business description / contact details on your application forms and the accompanying photos so please ensure that you are happy with the information you are supplying.

**ACCOMMODATION SPECIAL OFFER:**

Bedruthan will be offering a special stallholder accommodation rate available across the weekend and in to the next week should you wish to stay on. Accommodation will be bookable direct with the hotel and a separate email will follow on this if your stand is confirmed.